

# Rockbridge County High School

## Parent and Student Guide for Hybrid Instruction January 2021



Dr. Mike Craft – Principal  
Mr. Scott Fleshman – Asst. Principal  
Ms. Cyndy Littleton – Asst. Principal

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### Scheduling

We will be utilizing an AABB hybrid with students whose last name begins with A through L attending on Mondays and Tuesdays. Students whose last name begins with M through Z will be attending on Wednesdays and Thursdays. Fridays are virtual for all students. Students may change from virtual to hybrid or from hybrid to virtual one time.

On Fridays, teachers will have office hours for students who need assistance. Contact your teacher via email or other means to schedule a time to meet. These will be:

- 9:00-9:45 All English teachers
- 10:00-10:45 All Math teachers
- 11:00-11:45 All History and Business teachers
- 1:00-1:45 All Science and World Language teachers
- 2:00-2:45 All Fine Arts and PE teachers
- 3:00-3:45 All CTE teachers

### Daily Bell Schedule

Period 1	8:30 – 9:20
Period 2	9:25 – 10:20
Period 3	10:25 – 11:15
Period 4	11:15 – 11:40
A Lunch	11:15 – 11:40
A Class Time	11:45 – 12:40
B Lunch	11:45 – 12:10
B Class Time	11:20 – 11:45/12:10 – 12:40
C Lunch	12:15 – 12:40
C Class Time	11:20 – 12:10
Period 5	12:44 – 1:35
Period 6	1:40 – 2:30
Period 7	2:35 – 3:25

### Hallway Traffic

To assist with social distancing in our hallways we have two stairwells that are designated as ascending (up) and two designated as descending (down). The purpose of this is to have students moving in one direction. Our stairwells have large murals which were painted by RCHS senior art

students. These murals are named Garden Wall, Red Dragon, School Spirit, and Art Hero.

1. “Garden Wall” and “Red Dragon” stairwells for descending to the 1st floor. These will be clearly marked with a “Down” sign.
2. “School Spirit” and “Art Hero” stairwells for ascending to the 2nd floor. These will be clearly marked with an “Up” sign.

When in the halls, students will be asked to continue moving in the direction of their next classroom. To accomplish this, we are asking that they walk on the right side of the hall. We are also asking that they do not congregate in areas known as alcoves or the Commons area.

At the end of the day students will be directed to a designated exit when leaving the building. Only students riding the bus or have an athletic practice will be permitted to enter the Commons Area. Students riding the bus will continue into the gym where they will wait for their bus.

### Current Upgrades to the Building

Over the past months, RCHS has received upgrades to improve ventilation and to remove particulates from the air. These upgrades include the installation of MERVE 13 Filters on our air conditioning units, new programming of the AC units so that outside air is brought into the building more frequently, and the installation of ionization units and ultraviolet treatment units.

In addition to the upgrades, the building is cleaned and fogged daily, and hand sanitizing units are located throughout the school.

### Bathrooms

Bathrooms are located throughout the school and will be monitored and cleaned during the school day. Students are asked to use the buddy tag that is available in each of their classes. This tag should be hung on the hooks located outside of the bathroom door. If there are two tags hanging on the door, the student must wait until another student leaves the bathroom and takes their tag.

When the student returns to their classroom, the buddy tag is sprayed with a disinfectant so that it is ready for the next student to use.

## Cafeteria

The cafeteria staff will be preparing boxed lunches each day. Students will receive free breakfast and lunch for the 2020-2021 school year.

Students are asked to social distance as they stand in line and wait for their lunch.

The cafeteria tables are marked with a blue dot for students to sit at. Once the student is seated they may remove their masks to eat. As long as they remain at their seat, they may keep their masks off. If a student needs to leave their seat, they must put their mask back on.

Students who choose to eat outside will be asked to social distance at the tables and in grassy areas. Students must have permission to eat in a classroom.

## AM Arrivals:

When students and staff arrive at RCHS, they will have their temperature checked before entering the building. Temperature checks will be located at the bus lot and in front of the main office. If a student has a fever, they will be directed to a designated area to be seen by the school nurse. If the nurse determines that the student should not be in school, the parent/guardian will be contacted to pick the student up.

Upon entering the building students will be directed to the cafeteria if they arrive before 8:05 a.m. If they arrive after 8:05 am, they are to go to their first period classroom.

## Student Protocols

RCHS students, faculty, and staff are required to wear face masks which cover both the nose and the mouth at all times except when eating lunch or as directed by a staff member. The RCHS administration will determine whether masks meet the criteria for our safety protocols. Masks with designs must meet the school dress guidelines criteria. Teachers have the **option** of allowing their students to remove their face mask for 5 minutes as long as students are seated and six feet away from each other.

## Student Protocols (Continued)

Violation of mask wearing will result in the following:

**1<sup>st</sup> time:** Verbal warning

**2<sup>nd</sup> time:** Verbal warning, working lunch, parents are contacted

**3<sup>rd</sup> time:** Student will be sent home for virtual instruction for 2 weeks.

**4<sup>th</sup> time:** Student will be removed from school and placed on full time virtual instruction for the duration of the semester. Parents will be asked to pick up their student.

Students are asked to socially distance as much as possible while at RCHS. For this reason, there should be no physical contact of any type including hand holding, hugging, and horse play. Students who continue to violate this will be sent home for virtual instruction for a period of 2 weeks. Repeat offenders will be placed on full time virtual instruction.

Students are expected to use their Chromebooks for assignments, Google meets, and emailing their teachers. Chromebooks are monitored by teachers. No gaming, emailing to other students unless assigned, or social media is permitted. This is outlined in the Acceptable Use Policy sent home and signed by students.

## Testing Schedule

Subject areas are assigned specific days for major tests and large quizzes.

History/Social Sciences      Tuesday/Thursday  
Mathematics

Science                              Wednesday/Friday  
English

CTE, Business                      Monday - Friday  
Health and PE  
Other Electives

## Library Media Center

The main floor and stacks of the library media center will remain closed to classes and individual students. Students accompanied by a teaching assistant may use one of the five learning stations set up on the main floor for read-aloud accommodations. Students will be able to check out books and library materials using the Book Hub system. See the library tab of the RCHS website for details. Until further notice, book pick up and drop off is located at the main entrance of the school on the Book Hub cart.

## Important Dates

Jan. 19, 2020	Begin hybrid instruction
Jan. 29, 2021	End of 2nd 9 Weeks/End of 1st Semester
Feb. 2, 2021	Begin 3rd 9 Weeks
April 2, 2021	End of 3rd 9 Weeks
April 5-9, 2021	Spring Break
April 13, 2021	Begin 4th 9 Weeks
May 31, 2021	No School
June 1-4, 2021	Final Exams for Underclassmen
June 4, 2021	Graduation for the Class of 2021

## School Counseling

Students are assigned counselors by alphabet. Call or email your counselor for help with scheduling or social/emotional support.

Ms. Buchheit	A-G
Ms. Pedigo	H-N
Mr. Rapoza	O-Z